

Granby Free Public Library

297 E State St | Granby, MA | Phone: (413) 467-3320 | granbylibrary.com

Art Exhibit Reservation Request and Release

Please complete this application and return it to:

Granby Free Public Library

297 E State Street

Granby, MA 01033

Attn: Jennifer Crosby, Director

FOR LIBRARY USE ONLY

Date Application Rec'd: _____

Date Application Approved: _____

Confirmation Letter: _____ Sent: ☐

Artist/Exhibitor Name: _____

Organization (If Applicable): _____

Contact for Organization: _____

Address: _____

Contact Phone: _____

Email: _____

Website: _____

Briefly describe the exhibit and the number of works to be exhibited:

Month/year you wish to reserve the exhibit area: _____

(Exhibit space may be reserved by calendar month only.)

Month

Year

Please agree to and sign the following:

I understand that the Granby Free Public Library will not assume any responsibility for materials or items lent to it for exhibit purposes. I agree to release the Granby Free Public Library and by extension the Town of Granby from any responsibility or liability in regard to damage, theft, loss, or in any other regard to materials or items displayed on premises. I agree that if I wish to protect such items from loss, damage, theft, etc. that I will privately place my own personal insurance on the items displayed. I agree to be responsible for any damage to Library property caused by the exhibit. The Library is not responsible for exhibit material not removed at the close of the exhibit date and it does not provide storage facilities. I have read, understand and agree to abide by the Library's Art Exhibit Policy.

Signature: _____ Date: _____