



GRANBY FREE PUBLIC LIBRARY

297 EAST STATE STREET, GRANBY, MA 01033

Collection Management Policy

The Granby Free Public Library strives to maintain a balance in both materials and services for all members of the community. The Library is responsible for providing equal access to materials and services for all library users. All materials are selected with the needs and preferences of the community in mind. Selection is based on need, content of collection, recommendations, professional review sources, and the support of school and homeschool curriculums. Titles are mainly selected based on reviews that indicate the general appeal of a book, the specific audience, and the literary reputation of the author in addition to patron requests.

In accordance with Massachusetts General Laws, Chapter 78 Section 33 and the standards set by the American Library Association, the Granby Free Public Library Board of Trustees has approved the following policy regarding materials selection:

1. The selection of books and all other library materials is the responsibility of the Library Director and the Youth Services Librarian.
2. Selection of all library materials shall be made on the basis of value, interest, information, and enlightenment of library users. No book or other material shall be excluded or included solely because of race, religion, nationality, political and social views, gender identity, or sexual orientation of the author.
3. Materials selection is based on the changing needs of the citizens of Granby. All library materials are evaluated as complete works and will not be excluded from the library's collection solely based on its content. All library materials, both purchased and donated, are evaluated by the following standards:
 - Present and potential relevance to community needs;
 - Suitability of subject, style, and reading level for intended audience;
 - Reputation or significance of author/publisher;
 - Review from a professional journal;
 - Review from library staff members;
 - Relationship to existing materials in the collection;
 - Budget limitations;
 - Patron requests.

Anyone with concerns about library materials may file a "Request for Review of Library Material" form with the Library Director. The Library Director, in consultation with appropriate library staff members will review the item; a decision on the suitability of the item in the Granby Free Public Library collection will be made based on this Collection Management Policy.